

## REQUEST FOR AMENDMENT TO STOCK LIST

| DATE | UNIT/TEAM | REQUESTED BY<br>(SIGNATURE & DESIGNATION) | UNIT MANAGER<br>(SIGN & PRINT) |
|------|-----------|---|--------------------------------|
|      |           |   |                                |

| DRUG, FORM & STRENGTH | ADD TO STOCK LIST | QUANTITY TO BE HELD | DELETE OFF STOCK LIST |
|-----------------------|-------------------|---------------------|-----------------------|
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RETURN/FAX COMPLETED FORM TO:

PRINCIPAL TECHNICIAN  
 HFT PHARMACY DEPARTMENT  
 HUMBER NHS FOUNDATION TRUST  
 WILLERBY HILL  
 WILLERBY  
 HU10 6ED  
 FAX: 01482 303927  
 Email: [hnf-tr.pharmacysshm@nhs.net](mailto:hnf-tr.pharmacysshm@nhs.net)

| FOR PHARMACY USE ONLY        |     |    |
|------------------------------|-----|----|
| ADDED TO STOCK               | YES | NO |
| ADDED TO INTRANET STOCK LIST |     |    |
| INTRANET STOCK LIST UPDATED  |     |    |
| COMMENTS                     |     |    |
| SIGNATURE & DATE             |     |    |

**NOTE: UNTIL ITEM(S) HAVE BEEN APPROVED FOR ADDITION TO STOCK CONTINUE TO ORDER AS NON-STOCK MEDICATION**